REF NO/

SHREE VISA OSHWAL COMMUNITY OSHWAL CENTRE BOOKING FORM – TO BE FILLED IN BLOCK LETTERS ONLY

			PE	RSONAL - FULL	NAME (OF HIRE	ER (FILL IN IF BOOKING IS	UNDER A PERSONAL NA	ME)					
FIF	RST NAME	MIDDLI					SU	JRNAME	ATTAK	GAAM				
			BUSINESS	ORGANISATION	l – FULL	NAME	OF HIRER (FILL IN IF	BOOKING IS UNDER A BU	JSINESS NAME)	l .				
NAME OF BUSI	NESS/ORGANISA	TION												
					(CONTA	CT DETAILS							
BUSINESS PHONE NO. MOBILE NO. 1							MOBILE NO. 2 E-MAIL							
PHYSICAL ADDRES	S													
							P.O. BOX BOX CODE							
	PRE-DI	ÉCOR F	REQUIREM	ENTS (FILL IN PRE-DÉ	ÉCOR REQU	IREMENTS	S PRIOR TO FUNCTION DA	; WHETHER YOU REQUI	RE FULL DAY PRE-DÉ	COR OR NOT)				
				DAV	1 CDA	CE DEC	NUIDED :							
CHAND RAMI	GARDEN	REG	AL LOBBY	KD HALL		CE REC	QUIRED (TICK APPROPR		C&P LOBBY	AUDITORIUM	DITORIUM GROUND			
CHAND NAME	GANDEN	INLO/	AL LOBBT	ND HALL	KIIC	JIILIN	30MANIA COUNT	KANANIA HALL	C&F LOBBI	AODITORION	GROOND			
					DAY:	1 - FUN	I NCTION DETAILS							
	TYPE	OF FU	NCTION				ATE OF FUNCTION	TIME OF FU	JNCTION	APPROX NO. O	F GUESTS			
DECOR	ATOR NAME:						DECORATOR	CONTACT NO.						
CATERER NAME:						CATERER CONTACT NO.								
		INFO	RMATION S	CREEN DETAILS (N	IAME OF FL	JNCTION 1	TO BE PUT UP ON THE INF	ORMATION SCREENS - N	MAX. 20 CHARACTERS	5)				
							PRIATELY) (FILL IN IF FUNC							
CHAND RAMI	GARDEN	REG	AL LOBBY	KD HALL	KITO	CHEN	SUMARIA COURT	KARANIA HALL	C&P LOBBY	AUDITORIUM	GROUND			
				DAV 2 ELINIC	TION DE	TAILS	/FILL IN IS SUNCTION IS IN	CONCECUTIVE DAVE						
DAY 2 - FUNCTION DETAIL TYPE OF FUNCTION							ATE OF FUNCTION							
						-								
DECOR	ATOR NAME:		l			<u> </u>	DECORATOR	CONTACT NO						
DECORATOR NAME: CATERER NAME:						DECORATOR CONTACT NO. CATERER CONTACT NO.								
		INFO	L RMATION S	CREEN DETAILS (N	IAME OF FU	JNCTION 1	TO BE PUT UP ON THE INF		MAX. 20 CHARACTERS	5)				
			DAY	3 - Space Requ	IRED (TIC	CK APPROF	PRIATELY) (FILL IN IF FUNC	TION IS IN CONSECUTIVI	E DAYS)					
CHAND RAMI	GARDEN	REGA	AL LOBBY	KD HALL	KITO	CHEN	SUMARIA COURT	KARANIA HALL	C&P LOBBY	AUDITORIUM	GROUND			
	7.05	05.511	LOTION	DAY 3 - FUNC	TION DE		(FILL IN IF FUNCTION IS IN		INICTION	100007110	E OLIFOTO			
	TYPE	OF FUI	NCTION			DA	ATE OF FUNCTION	TIME OF FU	JNCTION	APPROX NO. C	IF GUESTS			
			1											
	ATOR NAME:						DECORATOR CONTACT NO.							
CATE	RER NAME:	INFO	RMATION S	CREEN DETAILS (N	IAME OF FI	INCTION		CATERER CONTACT NO. E PUT UP ON THE INFORMATION SCREENS – MAX. 20 CHARACTERS)						
			,, (11014 3	S.ZER DETAILS (N		2.4CHON	DETOTOT ON THE INFO	SATION SCREENS - I	st. 20 chanachers	-1				

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REF NO.	1
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SHREE VISA OSHWAL COMMUNITY

OSHWAL CENTRE BOOKING FORM – TO BE FILLED IN BLOCK LETTERS ONLY													
DAY 4 - SPACE REQUIRED (TICK APPROPRIATELY)													
CHAND RAMI	AMI GARDEN REGAL LOBBY KI		KD HALL	KITCHEN		SUMARIA COURT	KARANIA HALL	C&P LOBE	3Y AUDITORIUN	1	GROUND		
			•		DAY 4	4 - FUNC	TION DETAILS						
	TYPE	ON			E OF FUNCTION	TIME OF FU	INCTION	APPROX NO	D. OF	GUESTS			
DECORATOR NAME:							DECORATOR (CONTACT NO.					
CATE	CATERER NAME:						CATERER CONTACT NO.						
		INFORMAT	TION S	CREEN DETAILS (N	NAME OF FL	JNCTION TO	BE PUT UP ON THE INFO	DRMATION SCREENS – N	AX. 20 CHARACT	ERS)			
				DAY	5 - SPA	CE REQU	JIRED (TICK APPROPRI	ATELY)					
CHAND RAMI	GARDEN	RDEN REGAL LOBBY KD HALL		KITCHEN		SUMARIA COURT	KARANIA HALL	C&P LOBE	AUDITORIUM	Λ	GROUND		
					DAY!	5 - FUNC	CTION DETAILS						
TYPE OF FUNCTION DATE						E OF FUNCTION	TIME OF FU	INCTION	APPROX NO	D. OF	GUESTS		
DECORATOR NAME:						DECORATOR CONTACT NO.							
CATERER NAME:						CATERER CONTACT NO.							
		INFORMAT	TION S	CREEN DETAILS (N	NAME OF FL	JNCTION TO	BE PUT UP ON THE INFO	DRMATION SCREENS – N	ЛАХ. 20 CHARACT	TERS)			
DO YOU REQUIRE A VOC MARRIAGE CERTIFICATE? (TICK APPROPRIATELY)						YES			NO				
					ON CHA	ARGES (II	N CASE OF CANCELLATIO						
CANCELLATION CHARGES					% OF HALL CHARGES OF ALL HIRED HALLS								
CANCELLATION BETWEEN 3 MONTHS & OVER, BEFORE THE DATE OF FUNCTION						5%							
CANCELLATION BETWEEN 2 – 3 MONTHS, BEFORE THE DATE OF FUNCTION							20%						
CANCELLATION BETWEEN 1 – 2 MONTHS, BEFORE THE DATE OF FUNCTION							30%						
CANCELLATION BETWEEN 2 WEEKS – 1 MONTH, BEFORE THE DATE OF FUNCTION							40%						

CANCELLATION CHARGES	% OF HALL CHARGES OF ALL HIRED HALLS				
CANCELLATION BETWEEN 3 MONTHS & OVER, BEFORE THE DATE OF FUNCTION	5%				
CANCELLATION BETWEEN 2 – 3 MONTHS, BEFORE THE DATE OF FUNCTION	20%				
CANCELLATION BETWEEN 1 – 2 MONTHS, BEFORE THE DATE OF FUNCTION	30%				
CANCELLATION BETWEEN 2 WEEKS – 1 MONTH, BEFORE THE DATE OF FUNCTION	40%				
CANCELLATION BETWEEN 1 WEEK – 2 WEEKS, BEFORE THE DATE OF FUNCTION 50%					
CANCELLATION BETWEEN 1 DAY – 1 WEEK, BEFORE THE DATE OF FUNCTION 75%					
PLEASE NOTE, AN EXCEPTION ON CANCELLATION CHARGES WILL BE GIVEN IN CASE OF DEATH IN THE FAMILY OF THE HIRER					

SIGNATURE OF HIRER:	DATE:	RELATION TO HIRER (IF DIFFERENT FROM HIRER)

THIS FORM IS SUBJECT TO THE ATTACHED RULES AND REGULATIONS

A REFUND OF OVER KSH. 15000/= AFTER FINAL BILLS, WILL BE PAYABLE BY CHEQUE ONLY AFTER FOURTEEN (14) WORKING DAYS. REFUND PAYABLE TO (NAME TO BE WRITTEN ON CHEQUE): _ Disclaimer

VOC and its trustees, officers, employees, servants, agents and representatives do not accept any liability whatsoever to the Hirer/Caterer/Decorator* at the Oshwal Centre or to any insurer for any loss, damage, destruction, injury, death or other adverse outcome occurring to the person(s) or property of the Hirer/Caterer/Decorator* whether arising from accident, fire, theft, break-in, burglary or any other cause whatsoever or howsoever occurring and by whomsoever caused or arising from the breach of contract, breach of duty, carelessness, recklessness, negligence or gross negligence or wrongful acts or omissions of the trustees, officers, employees, servants, agents and representatives of VOC. It is the Hirer's/Caterer's/Decorator's* sole responsibility to procure insurance cover for any such eventuality and to notify its insurers of the existence of this disclaimer.

The Hirer/Caterer/Decorator* hereby indemnifies and keeps VOC, its trustees, officers, employees, servants, agents and representatives fully indemnified against any third party claims for any loss, damage, destruction, injury, death or other adverse outcome occurring to any visitor, invitee, licensee or guest or to any of the agents, employees, visitors, invitees, licensees or guests of VOC or of the Hirer/Caterer/Decorator* whether arising from accident, fire, theft, break-in, burglary or any other cause attributable to the breach of contract, breach of duty, carelessness, recklessness, negligence or gross negligence or wrongful acts or omissions of any of the Hirer's/Caterer's/Decorator's* officers, employees, servants, agents, representatives, visitors, invitees, licensees or guests at the Premises.

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